

Milestone/Activity	Timeline
FEB and Board members recruit agencies to participate	Sep - Oct 2016
Agencies confirm participation	Friday, Oct 21
FEB conducts 1st meeting with participating agencies	1st week of November
Agencies Recruit Participants/Potential Rotations	Nov - Dec 2016
Agencies select rotation assignments/participants	COB Friday, Jan 13
Agencies send rotation assignments/participant materials to FEB	
Matching Process	Jan - Feb 2017
FEB distributes rotation assignment to agencies to share with participants	Tue, Jan 17
Participants review available rotation assignments	Tue, Jan 17 - Thr, Jan 26
Agencies submit participant preferences (top 5 not ranked) to FEB	COB Friday, Jan 27
FEB distributes interested participants' materials to agencies to share with supervisors	Wed, Feb 1
OPM Conducts webinar for potential host supervisors	Thr, Feb 2
Supervisors review materials and interview interested participants	Mon, Feb 6 - Thr, Feb 16
Agencies Submit host supervisor approvals to FEB	COB Fri, Feb 17
Agencies submit ranked participation preferences to FEB	
Matching meeting with agency POC's	Week of Feb 20
FEB finalized matches with agencies	By Fri, Feb 24
Orientation/Onboarding	Feb - Apr 2017
Agencies communicate matches to participants	Week of Feb 27
Agencies begin onboarding/complete rotation agreements with participants	Mon, Feb 27 - Fri, Mar 31
OPM hosts orientation for participants, home/host supervisors	Wed, Mar 29
Cohort Rotations	Mon, Apr 3 - Fri, Sep 29

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