



Minneapolis Field Federal Safety and Health Council

(TC FFSHC)

MEMORANDUM FOR TC-FFSHC MEMBERS

12 December 2012

FROM: Twin Cities FFSHC Chair (Duke Lang)

SUBJECT: Minneapolis FFSHC Minutes – 4TH Quarter CY12

1. The Twin Cities FFSHC convened at 1300 on 6 December 2012 at the 934th Airlift Wing Officer's Club. The purpose of this council is to provide a forum for discussion of, and solutions to, Safety, and Occupational Health related issues at federal agencies located within the Twin Cities metropolitan area. This council meeting is held in accordance with 29 CFR 1960, *Basic Program Elements for Federal Employees OSHA*. Council members are encouraged to share the information contained herein with every level of supervision.
2. Twin Cities Field Federal Safety and Health Council Chair, Duke Lang, welcomed attendees to the meeting. (Updated Contact Roster)
 - a. Introduction of all present members (17 council members attended).
 - b. Tested webinar process. Introduced the process to the Council members.
3. Old Business: Handed out and reviewed last council meeting minutes from 6 Sept 2012.
4. Federal OSHA Updates presented by Regional OSHA Director, Mr Mark Hysell:
 - a. Mr Hysell recognized the TC FFSHC as a runner up safety council for our active involvement. He presented the award to Mark McGinn and Jan Dalton the former council president and secretary of the TC FFSHC.
 - b. OSHA will send out updated information on the new global directive for Global Harmonizing System (GHS). This is a global initiative that addresses the HAZCOM labeling system and is required for all chemicals, internationally, to create continuity and consistency in labeling for chemicals. GHS will be the focus for working group style training at the next council meeting in March 2013.
5. Minnesota OSHA Update: Mr Hysell addressed the council regarding MN OSHA. No updates at this time.
6. Mr. Hysell presented training on Elements of an effective Safety and Health Program for organizations using the 1989 Voluntary Safety and Health Program Management Guidelines
 - a. Reviewed: Benefits, Major Elements, Management and Employee Commitment and Involvement, Worksite Analysis, Recommended Actions, Hazard Prevention and Control, and Safety and Health Training.
 - b. Presentation slides are posted on FEB web site with more details.
7. Duke Lang's presentation on OSHA Record Keeping and OSHA Logs
 - a. Reviewed: History of OSHA recordkeeping, ID Recordable and Non-Recordable incidents, Maintain accurate injury and illness records, Identify requirements



Minneapolis Field Federal Safety and Health Council

(TC FFSHC)

for NAICS code determination, Compare total case incident rate and days away, restricted and transfer case rates.

- b. Presentation slides will be posted on FEB web site, when available, with more details.
 - c. Duke also discussed his experience with setting up his organization for the Voluntary Protection Program (VPP) and what the program has done for his organization. He is open for questions about the process anytime.
8. Federal Executive Board (FEB) updates: The FEB web site: <http://www.doi.gov/febtc>
- a. The Twin Cities Field Federal Safety and Health Council is now set up on the FEB web site at: http://www.doi.gov/febtc/safety_council.htm
 - b. FEB Safety Training is also available via the FEB web site: <http://www.doi.gov/febtc/index.htm>
9. New Business:
- a. Regional Safety Training information:
 - i. Minnesota Safety Council: www.minnesotasafetycouncil.org
 - ii. Order required federal work site safety laminated posters
See web site: <http://www.pb-compliance.net/mn.asp>
 - iii. Web site for Network of Employees for Traffic Safety: <http://trafficsafety.org/>
10. Do Outs for FFSHC:
- a. Follow-up with Amy Ngo on what worked and didn't work for the webinar teleconference tested during this quarter' FFSHC. Details for next TC FFSHC and the webinar and teleconference will be sent out and posted on the TC FFSHC / FEB web site.
 - b. Council member asked if OSHA can offer training on the Voluntary Protection Program. OSHA Institute offers a multitude of safety training to include VPP and Setting up Safety Councils.
11. Next Meeting: The next TC FFSHC is scheduled for:
- a. Thursday, March 7, 2012
 - b. Time: 1:00pm
 - c. Location: 934th Officers Club
 - d. Training Items: New HAZ COM Global Harmonization Program requirements

//signed//
Michael J. Vosen
Secretary, FFSHC
(612) 713-3399

//signed//
Duke Lang
Chair, FFSHC
(612) 713-2552



Minneapolis Field Federal Safety and Health Council

(TC FFSHC)

Calendar Year 2013 Schedule and Tentative Topics:

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Meeting Date/Time	Thursday 7 Mar 2013 1:00 pm – 2:00 pm	Thursday 6 June 2013 1:00 pm – 2:00 pm	Thursday 5 Sept 13 1:00 pm – 2:00 pm	Thursday 5 Dec 13 1:00 pm – 2:00 pm
Meeting location	934 th AW Officer Club	TBD	TBD	TBD
Presentation	NEW HAZ COMM, Global Harmonization program	Fire Safety – Lecture/Hands- on	Workplace Violence	TBD
Presenter	Working Group	Mr. Mark Legvold, 133AW Fire Chief	TBD	TBD

***Officers' Club at Ft. Snelling**

395 Highway 5 and Post Rd, St Paul, MN 55111

The historic Fort Snelling Officers' Club is located just south of the Minneapolis-St. Paul International Airport, on Highway 5 and Post Road, at the Fort Snelling State Park entrance.

From Southwest/West/Northwest:

Take I-494 East. Take Exit 1-A on to MN-5 towards MSP Terminal 1. Follow signs for Post Road. Turn Right at end of Exit ramp towards Ft Snelling State Park. Take first left turn towards Officer's Club.

From Southeast/East/Northeast:

Take I-494 West. Take Exit 1-A on to MN-5 towards MSP Terminal 1. Follow signs for Post Road. Turn Right at end of Exit ramp towards Ft Snelling State Park. Take first left turn towards Officer's Club.

From North (MN-62/MN-55):

Take MN-5 west/south towards MSP Airport. Just past the entrance to Terminal 1 is the Post Road exit. Turn left at end of exit ramp. Go straight towards Ft Snelling

State Park entrance after crossing over MN-5. Take first left turn towards Officer's Club.



Minneapolis Field Federal Safety and Health Council

(TC FFSHC)

